

# QuarkXPress 6: Level 2 (Windows)

## Course Specifications

Course length: 1.0 day(s)

## Course Description

As you begin this course, you likely have a basic understanding of how QuarkXPress works. You may be able to create simple layouts and perform basic tasks, but find that's not enough to effectively work within a more professional, fast-paced environment. Throughout this course, you will build on your existing skills to learn some of the more advanced features of QuarkXPress, as well as learn some techniques that will allow you to improve your workflow.

**Course Objective:** You will take existing layouts and use efficient techniques to make them more professional-looking.

**Prerequisites:** To ensure your success, we recommend you first take the following Element K course or have equivalent knowledge:  
QuarkXPress 6: Level 1

## Course Content

Lesson 1: Creating Graphic Effects with Bézier Paths

Topic 1A: Draw Bézier Paths

Topic 1B: Reshape a Picture Box

Topic 1C: Combine Bézier Shapes

Topic 1D: Silhouette Pictures

Lesson 2: Creating Type Effects

Topic 2A: Create Drop Caps

Topic 2B: Reverse Type with a Style Sheet

Topic 2C: Typeset Numbers

Topic 2D: Create a Type Mask

Topic 2E: Flow Type on a Path

Topic 2F: Create a Type Shadow

Lesson 3: Efficiently Laying Out Pages

Topic 3A: Organize Design Elements in Libraries

Topic 3B: Step and Repeat Items

Topic 3C: Adjust Space Between Items

Topic 3D: Manipulate Items Within Groups

Topic 3E: Layer Items

Lesson 4: Professionally Typesetting Layouts

Topic 4A: Choose Appropriate Typefaces

Topic 4B: Choose Appropriate Leading

Topic 4C: Set Justification Options

Topic 4D: Hyphenate Text

Topic 4E: Track Type

Topic 4F: Kern Type

Lesson 5: Applying Color Management

Topic 5A: Determine When To Use Color Management

Topic 5B: Set Up Color Management

Topic 5C: Change Image Profiles

Topic 5D: Choose Printer Device Profiles

Lesson 6: Managing Long Documents

Topic 6A: Change Type Formatting Automatically

Topic 6B: Section a Document

Topic 6C: Create A List

Topic 6D: Index Documents

Topic 6E: Create A Book

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