

Adobe® InDesign® CS3: Level 2

Course Specifications

Course length: 1.0 day(s)

Course Description

Using Adobe® InDesign®, you have created simple documents. Now, you may need to create huge documents that are attractive as well as can be accessed globally. In this course, you will deploy the advanced InDesign techniques to enhance the look and functionality of your documents.

Course Objective: will use the advanced features of Adobe InDesign CS3 to create and design content for print and web.

Prerequisites: To ensure successful completion of this course, we recommend that you first complete the Adobe InDesign CS3: Level 1 course or have equivalent knowledge.

Course Content

Lesson 1: Managing Styles

Topic 1A: Manage Style Overrides
Topic 1B: Base One Style on Another
Topic 1C: Apply Styles in a Sequence
Topic 1D: Import Styles from a Microsoft® Word Document
Topic 1E: Redefine Styles

Lesson 2: Developing Complex Paths

Topic 2A: Create Bézier Paths
Topic 2B: Create Compound Paths
Topic 2C: Create Clipping Paths
Topic 2D: Create Type Outlines

Lesson 3: Handling Page Elements

Topic 3A: Place Inline Graphics
Topic 3B: Manipulate Graphics
Topic 3C: Handle Text Layout
Topic 3D: Create Duplicate Items
Topic 3E: Create Anchored Objects
Topic 3F: Manage Libraries

Lesson 4: Administering External Files

Topic 4A: Locate Assets Using Adobe® Bridge
Topic 4B: Merge Data
Topic 4C: Import Layered Files
Topic 4D: Export PDF Files
Topic 4E: Export XHTML Files

Lesson 5: Working with XML

Topic 5A: Integrate XML into a Document
Topic 5B: Import XML
Topic 5C: Export Documents as XML Files
Topic 5D: Create a Snippet

Lesson 6: Managing Long Documents

Topic 6A: Create Hyperlinks
Topic 6B: Insert Footnotes
Topic 6C: Insert Text Variables
Topic 6D: Create the Table of Contents
Topic 6E: Generate an Index
Topic 6F: Create Document Sections
Topic 6G: Create a Book

Lesson 7: Adjusting Print Settings

Topic 7A: Create Print Presets
Topic 7B: Preview Print Output

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